



**MUDDY CREEK TOWNSHIP
BOARD OF SUPERVISORS
December 20, 2023
1:00 PM**

CALL TO ORDER: The Muddy Creek Township Board of Supervisors was called to order at 1:00 PM by Mr. Kerr. Pledge of Allegiance was recited.

ROLL CALL: Those present included Mr. Dale Kerr, Mr. Robert Jesteadt, Mr. Rick Saunders, Mr. Thomas Smith, and Mrs. Abbie Flinner.

NOTICE OF RECORDING POLICY: Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

PUBLIC COMMENT/VISITORS:

Dale Hall
Larry Coble

Ed Colosimo – Addressed concerns regarding follow-through on requirements of land development and storm water management at 156/158 Stanford Road, as well as the replacement of a mirror removed from the right-of-way on his property

Keith Mikes – Discussed requirements for the dedication of Sunset Ridge Cul-de-Sac

TREASURER'S REPORT:

A motion was made by Mr. Saunders to approve the Treasurer's report for November 2023. Mr. Jesteadt seconded the motion. All in favor, motion carried.

ADMINISTRATIVE ACTION (Invoices): Motion made by Mr. Saunders to pay the bills. (General Fund: 14590-14621 (Void: 14619; Stop Payment: 14620); Payroll (12/7/23, 12/21/23); (Electric-12/14/23) Second by Mr. Jesteadt. All in favor. Motion carried.

MINUTES:

A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the minutes for the November 15, 2023 meeting. All in favor. Motion carried.

CORRESPONDENCE:

Bruce & Merrilees – 2024 Contract – Mr. Saunders made a motion to accept and sign the Bruce & Merrilees 2024 Proposed Contract. Mr. Jesteadt seconded the motion. All in favor. Motion carried.

Senate Engineers & Surveyors – Letter of Interest – Reappointment as Alternate Consulting Engineer

Highmark - Renewal Notice

Prospect Library – Financial Reports

Berkheimer – Notice of merger with Statewide Tax Recovery

COMMITTEE UPDATES:

PLANNING COMMISSION: No meeting in December

EMERGENCY SERVICES: No report

ROAD DEPARTMENT REPORT:

Road Report – Current work performed by the Road Department was discussed. Concerns regarding inadequate line-of-site on the 488 and 79 on-ramp were also discussed.

Union Contract – Letter of Understanding – Mr. Saunders made a motion to accept and sign the letter of understanding, amending the wage table in the 2024-2026 International Union of Operating Engineers Local 66 Contract. Mr. Jesteadt seconded the motion. All in favor. Motion carried.

PERMITS:

Building:

170 Beaus Drive – Demo Permit

Septic:

Hardship: 173 Bauder School Road – Mr. Saunders made a motion to approve the Parson Hardship application. Mr. Jesteadt seconded this motion. All in favor, motion carried.

Junkyard:

1161 Perry Highway - Hynes

435 Pfeifer Road – Noland

NEW BUSINESS:

BCATO Representative 2024 – Mr. Saunders made a motion to appoint Abbie Flinner as the 2024 BCATO Representative. Mr. Jesteadt seconded this motion. All in favor, motion carried.

Resolution 2023-13: 2024 Budget – Mr. Saunders made a motion to approve the 2024 Budget. Mr. Jesteadt seconded the motion. All in favor, motion carried.

2024 Meeting Schedule – Meetings held in January, February, March, November and December will be held at 1:00 pm. All other meetings will be held at 7:00 pm. Meetings will be held on the third Wednesday of each month. Mr. Jesteadt made a motion to approve and advertise the 2024 Meeting Schedule. Mr. Saunders seconded this motion. All in favor, motion carried.

Paid Holiday – Mr. Kerr made a motion to provide part-time and full-time staff with an additional paid holiday for the Christmas holiday. This day will be taken on December 26, 2023. Mr. Jesteadt seconded the motion. All in favor, motion carried.

SOLICITOR'S COMMENTS: Mr. Smith thanked Mr. Jesteadt for his years of service and dedication to the township, noting that Mr. Jesteadt will be missed.

SECRETARY'S COMMENTS: Mrs. Flinner echoed Mr. Smith's sentiments regarding the retirement of Mr. Jesteadt. Additionally, she stated that the administrative office will be closed Monday, December 25 and Tuesday, December 26, 2023 in observance of the Christmas holiday. The office will also be closed Monday, January 1, 2024 in observance of New Year's Day.

ADJOURNMENT: Motion by Mr. Jesteadt to adjourn at 2:15 PM. Seconded by Mr. Saunders. All in favor. Motion carried.

MUDDY CREEK TOWNSHIP SUPERVISORS

Dale Kerr, Chairman

Abbie M. Flinner, Secretary/Treasurer

Eric "Rick" Saunders

Robert J. Jesteadt, Sr.

(Seal)