



**MUDDY CREEK TOWNSHIP
BOARD OF SUPERVISORS
December 15, 2021
1:00 PM**

CALL TO ORDER: The Muddy Creek Township Board of Supervisors was called to order at 12:58 PM by Mr. Saunders. Pledge of Allegiance was recited.

ROLL CALL: Those present included Mr. Rick Saunders, Mr. Thomas Smith, and Mrs. Abbie Flinger. Mr. Dale Kerr was present via telephone (caught in traffic while attempting to participate in the meeting).

NOTICE OF RECORDING POLICY: Mr. Saunders requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

PUBLIC COMMENT/VISITORS:

Moore – Mr. Moore was not able to attend the meeting, but had spoke with staff earlier in the month regarding concerns about participants of Bantum Jeepfest not cleaning up after their last event. Concerns about reckless driving were also voiced.

Mr. Jesteadt entered the meeting at approximately 1:03 pm.

Wehr – While Mr. Wehr was not able to attend, he had provided information regarding concerns for his ability to complete work on his stormwater management plan due to delays caused by COVID-19 and seasonal weather conditions. Mr. Saunders motioned to extend Mr. Wehr's plan until May 31st, 2022. This was seconded by Mr. Jesteadt. All in favor. Motion carried.

Lechner – Mr. Lechner and his mother discussed concerns regarding property boundary disputes between himself and his neighbor. Mr. Lechner had specific concerns about his driveway being blocked and asked if the township could intervein on his behalf. Mr. Lechner was advised that this was a civil matter, and there was nothing that the township could do at this time. He was also provided with information regarding what actions he could take to address his concerns through the proper channels.

TREASURER'S REPORT:

A motion was made by Mr. Saunders to approve the Treasurer's report for November 2021. Mr. Jesteadt seconded the motion. All in favor, motion carried.

ADMINISTRATIVE ACTION (Invoices): Motion made by Mr. Saunders to pay the bills. (General Fund: 13956-13988 (Void: 13977); Payroll (11/25/21, 12/9/21); (Electric- 12/9/21) Second by Mr. Jesteadt. All in favor. Motion carried.

Mr. Kerr entered the meeting in person at approximately 1:15 pm.

MINUTES:

A motion was made by Mr. Saunders and seconded by Mr. Kerr to approve the minutes for the November 17, 2021 meeting. All in favor. Motion carried.

CORRESPONDENCE:

A letter from the Prospect Library and a card from the Portersville Food Pantry were received, thanking the township for their donations.

COMMITTEE UPDATES:

PLANNING COMMISSION: No meeting in December

EMERGENCY SERVICES: No report

ORDINANCE ENFORCEMENT: No report

ROAD DEPARTMENT REPORT:

Fischer Road – Mr. Saunders motioned to replace a missing “15 ton weight limit” sign with a new “10 ton weight limit” sign, as the most recent road study suggested that the weight limit not exceed 10 tons for this particular road. This motion was seconded by Mr. Jesteadt. All in favor. Motion carried.

Levis Road – Portersville Borough – Concerns regarding an icing hazard were expressed by the Road Department. It is believed that this condition is being caused due to inadequate maintenance of this section of road, and the crew is concerned that they will not be able to adequately address the hazard when treating the roads during the winter. Mr. Saunders made a motion to send a letter to Portersville Borough Council, voicing these concerns and asking them to take immediate action to repair the road. Mr. Kerr seconded this motion. All in favor. The motion carried.

E35 Mini Excavator – A motion was made by Mr. Saunders to buy new parts to make the necessary repairs to this piece of equipment. This motion was seconded by Mr. Jesteadt. All in favor. The motion carried.

PERMITS:

Building:

Byers – Assessment

Septic:

Daugherty – denied

Veres – denied

Wiegler – pending

Magee – pending

OWV:

Dodson – A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the Over-Weight Vehicle permit for Mr. Dodson. All in favor. Motion carried.

Driveway:

McCullough – Alteration

UNFINISHED BUSINESS:

Pension changes – Mr. Saunders motioned that the township contribute an extra \$0.15 per hour to compensate for the state’s reduction in payment. Mr. Kerr seconded this motion. All in favor. Motion carried.

2022 Budget – Mr. Saunders made a motion to adopt Resolution 2021-14, adopting the final 2022 general operating budget. Mr. Jesteadt seconded this motion. All in favor. The motion carried.

Suit Kote/Young Blood Bonds – Mr. Saunders made a motion to release the 2020 bonds for the projects completed by these companies. Mr. Kerr seconded the motion. All in favor. Motion carried.

ARPA Funds – A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to take action to purchase and have a generator installed, allowing the township building to be used as a place where people can seek shelter and charge their phones during emergency situations. The board also asked that the Lost Revenue Calculator be utilized to see how much revenue would be able to be recovered from these funds.

NEW BUSINESS:

Granny Flat Exemptions – Mr. Saunders made a motion to approve exemptions for Parson and Allen. This was seconded by Mr. Jesteadt. All in favor. Motion carried.

Resolution 2021 -15 – Butler County Hazard Mitigation Plan – Mr. Saunders motioned to adopt resolution 2021-15, adopting Butler County’s Hazard Mitigation Plan for Muddy Creek Township. This was seconded by Mr. Jesteadt. All in favor, motion carried.

Ordinance Number 56.1 Draft – A motion was made by Mr. Saunders to have the Planning Commission review this draft and offer their input. This was seconded by Mr. Jesteadt. All in favor. Motion carried.

Butler County Association of Township Officials – Mr. Kerr made a motion to nominate Abbie Flinner as the township’s representative for the Butler County Association of Township Officials. Mr. Jesteadt seconded this motion. All in favor. Motion carried.

Insurance Renewal – Mr. Kerr made a motion to accept the renewal of the township’s insurance policy through Rodger’s Insurance Group and EMC. Mr. Jesteadt seconded this motion. All in favor. Motion carried.

Mr. Saunders made a motion to add “Vision/Dental Insurance” to the agenda. This was not originally on the agenda because concerns were not brought to the attention of the secretary until the day of the meeting. Mr. Jesteadt seconded this motion. All in favor. Motion carried.

Mr. Saunders made a motion to allow Ms. Chuba, the Assistant Secretary, to be added to the township’s vision and dental plans, should she choose to do so, as long as she is paying for her portion of the cost to the municipality. This was seconded by Mr. Jesteadt. All in favor. Motion carried.

Mr. Saunders made a motion to discuss the possibility of a “bonus” holiday for township employees. This item was not originally on the agenda due to concerns not being presented to the secretary until the day of the meeting. Mr. Jesteadt seconded this motion. All in favor. Motion carried.

Mr. Saunders made a motion to allow the staff to choose a “bonus” holiday to take during the week of or after Christmas, so long as it did not interfere with township business. This motion was seconded by Mr. Jesteadt. All in favor. The motion carried.

Mr. Saunders made a motion to add "QuickBooks checks" to the agenda. This item was not on the original agenda due to secretarial error. This motion was seconded by Mr. Jesteadt. All in favor. The motion carried.

Mr. Saunders made a motion to allow for the purchase of 1000 QuickBooks compatible "secure plus" checks, should the secretary/treasurer decide to continue to with the QuickBooks conversion. Mr. Jesteadt seconded this motion. All in favor. The motion carried.

SOLICITOR'S COMMENTS: None

SECRETARY'S COMMENTS: None

ADJOURNMENT: Motion by Mr. Saunders to adjourn at 3:00 PM. Seconded by Mr. Jesteadt. All in favor. Motion carried.

MUDDY CREEK TOWNSHIP SUPERVISORS

Dale Kerr, Chairman

Abbie M. Flinner, Secretary/Treasurer

Eric "Rick" Saunders

Robert J. Jesteadt, Sr.

(Seal)