

**MUDDY CREEK TOWNSHIP
BOARD OF SUPERVISORS**

August 17, 2016

7:00 PM

CALL TO ORDER: The Muddy Creek Township Board of Supervisors was called to order at 7:06 PM by Mr. Dale Kerr. Pledge of Allegiance was recited.

ROLL CALL: Those present included Mr. Dale Kerr, Mr. Robert Jesteadt, Mr. Rick Saunders, Mr. Thomas Smith and Mrs. Kelly Livermore.

NOTICE OF RECORDING POLICY: Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

TREASURER'S REPORT: A motion was made by Mr. Jesteadt to accept the treasurer's report for the month of July, 2016. Second by Mr. Saunders. All in favor. Motion carried.

ADMINISTRATIVE ACTION (Invoices): Motion made by Mr. Jesteadt to pay the bills General Fund checks (GF 12015-12044; Void Checks 12028); Payroll (7/14/16, 8/11/16); electric (8/10/16); Building Fund 1028, and Liquid Fuels Check 729. Second by Mr. Saunders. All in favor. Motion carried.

MINUTES:

A motion was made by Mr. Kerr to approve the July 20, 2016 meeting minutes. Second by Mr. Jesteadt. All in favor. Motion carried. Mr. Saunders abstained due to his absence at the meeting.

CORRESPONDENCE:

PSATS News Bulletin:
Butler Tax Office: Ruby McNichol: Real Estate Hearing
PSATS U/C: Board elections
Portersville EMS: Profit/Loss for July
PSATS: Legal Defense Newsletter
XTO: Pawlowicz Unit Well 4
Berkheimer EIT Statistics

VISITORS:

James Spinneweber (119 Wallace Road) and Erica Delattre (112 Foxtrot Lane): Inquired about the status of Wallace Road on the Road repair/construction schedule. Mr. Kerr informed them that it was not on the schedule until 2018 season.

Jeremy Trexel: Representing CH2M (Columbia Gas) pursuing approval for a stormwater management plan to add gravel to the driveway that leads to the upgrade that Columbia Gas performed last year. The requirements were discussed with Mr. Trexel. No action taken.

PUBLIC COMMENT: None

COMMITTEE UPDATES:

PLANNING COMMISSION:

Prady Land Development: Mrs. Livermore will send correspondence to Mr. Prady with a plan of action due December, 2016 and a plan due by March, 2017.

ROAD DEPARTMENT REPORT:

Final - Paving: Youngblood paving. A motion was made by Mr. Saunders and seconded by Mr. Kerr to approve the final completion report for the paving project. All in favor. Motion carried.

West Park Road: Received a request to install curve and slow down or hidden driveway signage. Mr. Kerr will do an inspection. A motion to table was made by Mr. Saunders and seconded by Mr. Kerr. All in favor. Motion carried.

Weist Paving 2015 Performance Bond: A motion was made by Mr. Saunders and seconded by Mr. Kerr to release the Performance Bond for the 2015 Road Widening Project performed by Weist Paving. All in favor. Motion carried.

Suit Kote: A motion was made by Mr. Saunders and seconded by Mr. Kerr to release the Performance Bond for the 2015 Road Single Seal Project performed by Suit Kote Single Seal project. All in favor. Motion carried.

Russell Standard: 2015 bond for road oil: A motion was made by Mr. Saunders and seconded by Mr. Kerr to release the Performance Bond for the 2015 Road Oil purchased from Russell Standard All in favor. Motion carried.

Yellow Creek Road Repair and Widening: Apply cold patch on berms. Youngblood will provide equipment with operator and the township will purchase material. Total cost is \$25,500. A motion was made to investigate the use of recycled asphalt millings and determine the best option. Approval for Youngblood to perform the work that is determined to be the best option. All in favor. Motion carried.

Jason Rice passed his CDL test. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve reimbursement to Jason Rice for the cost of the CDL test in the amount of \$225.00. All in favor. Motion carried.

PERMITS ISSUED:

Over Posted Weight Permit: MarkWest requested release of road bond for Bauder Mill Road and Levis Road. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the release of the road bond. All in favor. Motion carried.

SWM Permit: CH2M has applied for a SWM permit on behalf of Columbia Gas for the Launch 24 Site on East Portersville Road.

Septic:

Stanford: Howard Stanford is pursuing a SFTF for parcel on Stanford/Pfeifer.

Refund Loyal Wimer for Septic Permit. A motion to approve the refund of the sewage permit fee escrow made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Refund Heasley for Septic Permit: A motion to approve the refund of the sewage permit fee escrow made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried

Building Permit:

141 Kelly Road, Addition
174 Hufnagel Road, Addition
122 Flinger Road, Garage

Driveway Permit:

364 Pfeifer Road

Junkyard Permit: Bill Hynes (Perry Highway) has applied for a junkyard permit for 50 cars or less.

(Mr. Saunders left the meeting from 8:21PM and returned at 8:23 PM.)

UNFINISHED BUSINESS:

Building Financing: DCED approved the LGUDA paperwork/forms. The closing date is August 23, 2016. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to authorize Chairman, Dale Kerr to act on behalf of the township to close on the Building Loan outside of the monthly supervisor meeting. All in favor. Motion carried.

Huntington Bank Bank Account Resolution (2016-09): Open and Maintain a Bank Account: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to adopt Resolution 2016-09. All in favor. Motion carried.

Driveway/SALDO/Septic Ordinances: A motion to table the discussion was made by Mr. Saunders and seconded by Mr. Kerr. All in favor. Motion carried.

NEW BUSINESS:

Emergency Operation Plan: Mrs. Livermore will continue to attend the regional planning meeting at Prospect Borough. Mr. Badger was contacted and will attend the meeting if available.

Assistant Secretary Wages: A motion was made by Mr. Saunders and seconded by Mr. Kerr to approve and additional \$2,400 in wages/employer paid taxes for the Assistant Secretary until the end of 2016. All in favor. Motion carried.

2017 Budget:

September 21, 2016 – Road Work Schedule for 2017

October 19, 2016 – Draft 2017 Budget

November 16, 2016 – Approval for Draft

December 1, 2016 – Advertise

December 1 – 20, 2016 – Public Comment Period

December 21, 2016 – Adopt

MMO: Minimum Municipal Obligation: A motion was made by Mr. Saunders and second by Mr. Jesteadt to approve the MMO for 2017 estimated at \$6670.00. All in favor. Motion carried.

2016 Halloween: Oct 31 is a Sunday* correct to Monday. Trick or Treat will be observed on Monday, October 31, 2016.

Fall/Winter/Spring Administrative Hours: Monday – Thursday 830-400 beginning August 25, 2016

SOLICITORS COMMENTS: None.

SECRETARY'S COMMENTS: None

ADJOURNMENT: Motion by Mr. Saunders to adjourn at 8:33 PM. Second by Mr. Jesteadt. All in favor. Motion carried.

MUDDY CREEK TOWNSHIP SUPERVISORS

Dale Kerr, Chairman

Eric "Rick" Saunders

Robert J. Jesteadt, Sr.

Kelly A. Livermore, Secretary/Treasurer

(Seal)