



**MUDDY CREEK TOWNSHIP  
BOARD OF SUPERVISORS  
October 20, 2021  
7:00 PM**

**CALL TO ORDER:** The Muddy Creek Township Board of Supervisors was called to order at 7:05 PM by Mr. Kerr. Pledge of Allegiance was recited.

**ROLL CALL:** Those present included Mr. Dale Kerr, Mr. Rick Saunders, Mr. Thomas Smith, and Mrs. Abbie Flinger.

**NOTICE OF RECORDING POLICY:** Mr. Kerr requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

**PUBLIC COMMENT/VISITORS:**  
Jay Wack

**TREASURER'S REPORT:**  
A motion was made by Mr. Kerr to approve the Treasurer's report for September 2021. Mr. Saunders seconded the motion. All in favor, motion carried.

**ADMINISTRATIVE ACTION (Invoices):** Motion made by Mr. Saunders to pay the bills. (General Fund: 13852-13883 (Void: 13826;13874; 13874); (Fire Tax Fund: 13880); Payroll (9/2/21, 9/16/21); (Electric- 9/10/21) Second by Mr. Kerr. All in favor. Motion carried.

**MINUTES:**  
A motion was made by Mr. Saunders and seconded by Mr. Kerr to approve the minutes for the September 15, 2021 meeting. All in favor. Motion carried.

**CORRESPONDENCE:**  
Commercial Surety Credit Application and Municipality-Internal Control Inquiry – A motion was made by Mr. Kerr to release to bond of former Secretary/Treasurer/Permit Officer, Kelly Livermore. This motion was seconded by Mr. Saunders. All in favor, motion carried.

2020 Pension Contributions – A motion was made by Mr. Saunders to table this item until a meeting could be held with Brandon Lischner. Mr. Kerr seconded this motion. All in favor, motion carried.

**COMMITTEE UPDATES:**  
PLANNING COMMISSION: No meeting in October  
EMERGENCY SERVICES: No report  
ORDINANCE ENFORCEMENT: No report

Mr. Robert Jesteadt entered the meeting at approximately 7:25 pm.

**ROAD DEPARTMENT REPORT:**

Watt – A motion was made by Mr. Saunders that a letter be sent to the owner of the private property containing the damaged driveway, outlining the damages and stating his responsibility for the repairs to the property. This motion was seconded by Mr. Kerr. All in favor, motion carried. Additionally, Mr. Saunders made a motion that the estimate for repairs to the 45’ x 5’ section of Sawyer Road be sent to both the surety company and Mr. Watt, stating that payment needs to be made by November 15<sup>th</sup>. Mr. Kerr seconded this motion. All in favor, motion carried.

**NEW BUSINESS:**

Additional Item: A motion was made by Mr. Saunders to add “Time Change to Board of Supervisors Meeting Schedule” to the agenda. This item was not originally on the agenda due to secretarial error. Mr. Kerr seconded this motion. All in favor. The motion carried, and the item was added to the agenda.

Time Change to Board of Supervisors Meeting Schedule: Mr. Saunders made a motion to change the meeting time to 1:00 PM on the 3<sup>rd</sup> Wednesday of each month beginning in November and going through March 2022. Mr. Kerr seconded this motion. All in favor, motion carried.

2022 Proposed Budget: Materials will be reviewed and discussed at the next meeting.

Newsletter: A motion was made by Mr. Saunders to approve the Fall/Winter 2021 edition of the township newsletter for printing. Mr. Jesteadt seconded this motion. All in favor, motion carries.

**SOLICITOR’S COMMENTS:** Mr. Smith provided information regarding timelines for the municipal budget. Additionally, a motion to approve the CPA appointment will need to be made during next month’s Board of Supervisors meeting.

**SECRETARY’S COMMENTS:** None

**ADJOURNMENT:** Motion by Mr. Kerr to adjourn at 8:10 PM. Seconded by Mr. Saunders. All in favor. Motion carried.

**MUDDY CREEK TOWNSHIP SUPERVISORS**

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Dale Kerr, Chairman

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Abbie M. Flinner, Secretary/Treasurer

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Eric “Rick” Saunders

(Seal)

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Robert J. Jesteadt, Sr.