



**MUDDY CREEK TOWNSHIP  
BOARD OF SUPERVISORS  
December 16, 2020  
1:00 PM**

**CALL TO ORDER:** The Muddy Creek Township Board of Supervisors was called to order at 1:00 PM by Mr. Saunders. Pledge of Allegiance was recited.

**ROLL CALL:** Those present included Mr. Rick Saunders, Mr. Robert Jesteadt, Mr. Thomas Smith, and Mrs. Kelly Livermore was present. Mr. Dale Kerr entered the meeting 1:29 PM.

**NOTICE OF RECORDING POLICY:** Mr. Saunders requested for anyone in the meeting to acknowledge the use of a recording device. No one acknowledged a recording device.

**PUBLIC COMMENT/VISITORS:**

Keith Mikes: Lot Line Revision: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the final lot line revision plan contingent upon 1. Developers agreement, Butler County Planning Commission Review and 3. Assignment of an address. All in favor. Motion carried.

Dorothy Nye & Nathan Nye (Nye Lane): Discussed the mobile home installed without a permit.

Brian Lasko (via speaker phone call) Lot Consolidation: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the soils classification waiver request. All in favor. Motion carried. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the plan. All in favor. Motion carried.

**TREASURER'S REPORT:**

A motion was made by Mr. Saunders to accept the treasurer's report for the month of November, 2020. Second by Mr. Jesteadt. All in favor. Motion carried.

**ADMINISTRATIVE ACTION (Invoices):** Motion made by Mr. Saunders to pay the bills General Fund checks (GF:13566-13589: VOID: 13106,13139,13164,13165,13395,13587); Payroll (11/28/20, 12/10/20); Electric 12/15/20. Second by Mr. Jesteadt. All in favor. Motion carried.

**MINUTES:**

A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the November 18, 2020 meeting minutes. All in favor. Motion carried.

**CORRESPONDENCE:**

PennDOT: Portersville Bridge SR 488 Plans  
SRASD: Position open for School Board Member  
Prospect Library: Thank you for Donation  
Portersville Food Pantry: Thank you for Donation

**COMMITTEE UPDATES:**

PLANNING COMMISSION: Lasko Lot Line Plan, Mikes/Eppinger Lot Line Plan

2019 Annual Report

Nye Subdivision/Land Development: Notification from Graff Surveying

EMERGENCY SERVICES: Update COVID – 19 Restrictions: The township administration building will be limited to 10 persons.

**ROAD DEPARTMENT REPORT:**

Badger Hill Road (Bear Run Campground): Mr. Craig Wehr provided a timeline for the submission of the land development plan by the end of January, 2021 and Mr. Galbo from Taylor Engineering has been working with the Wehr's to determine the best solution for stormwater management plan and the intent to have the stormwater management plan determined by March 1, 2021.

Scaffolding Rental: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to rent scaffolding, from Cody Lunn, for three months to use for the road dept maintenance garage insulation project in the amount of \$200.00. All in favor. Motion carried.

Mr. Kerr assumed the chair of the meeting.

**PERMITS:**

Building:

177 Bauder Mill: MFD

Septic:

Meyers: SFTF: Levis Road: Letter of notification of Municipal Officials Reconstructive Planning.

Hardship: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the annual application of Dietrich (Yellow Creek Road). All in favor. Motion carried.

OWV: Springfield Hardwood Products: Flinner/Sawyer Road

**UNFINISHED BUSINESS:**

Communication Tower Ordinance, Subdivision and Land Development Ordinance: A motion to table was made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Amusement Tax Ordinance: A motion to table was made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Ordinance Enforcement: Three Driveways (Stanford Road), Over Posted Weight (Burnside Road), Driveway (West Park Road)

**NEW BUSINESS:**

Resolution 2020-12: A motion to adopt Resolution 2020-12 (2021 Budget) was made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Solicitation Ordinance: A motion to table was made by Mr. Saunders and seconded by Mr. Jesteadt. All in favor. Motion carried.

Union Contract (SEIU Local 66): A motion to approve the contract (2021-2023) was made by Mr. Kerr and seconded by Mr. Jesteadt. All in favor. Motion carried.

2021 Board Meeting Schedule: A motion was made to approve the 2021 Board Meeting Schedule was made by Mr. Kerr and seconded by Mr. Saunders. All in favor. Motion carried.

Fee Schedule (2021): A motion was made by Mr. Kerr and seconded by Mr. Jesteadt to approve the permit penalty (cost of the permit plus 50% of the cost of the permit) for those who fail to obtain the required permit. All in favor. Motion carried.

Leave Approval: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the day off for full time and hourly staff on December 24, 2020, weather permitting for the road department workers.

Accounting Software: A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to approve the purchase of and transition to Quickbooks for the township accounting software beginning with the 2021 calendar year. All in favor. Motion carried.

**SOLICITOR'S COMMENTS:** Mr. Smith discussed the Friends of Bantam Jeep Association, Inc. Notice of Entry Appearance – Petition for Allowance of Tax Appeal Nuc Pro Tunc.

**SECRETARY'S COMMENTS:** Mrs. Livermore discussed office hours over the holidays.

**EXECUTIVE SESSION:** A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to enter into executive session to discuss personnel matters at 2:08 PM All in favor. Motion carried. A motion was made by Mr. Saunders and seconded by Mr. Jesteadt to exit executive session at 2:20 PM. All in favor. Motion carried.

**ADJOURNMENT:** Motion by Mr. Saunders to adjourn at 2:20 PM. Second by Mr. Jesteadt. All in favor. Motion carried.

## **MUDDY CREEK TOWNSHIP SUPERVISORS**

\_\_\_\_\_  
Dale Kerr, Chairman

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Kelly A. Livermore, Secretary/Treasurer

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Eric "Rick" Saunders

(Seal)

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Robert J. Jesteadt, Sr.